



# शहीद भगत सिंह सांध्य महाविद्यालय SHAHEED BHAGAT SINGH EVENING COLLEGE

(दिल्ली विश्वविद्यालय) (University of Delhi)

NAAC द्वारा 'A' श्रेणी प्राप्त, NAAC Accredited 'A' Grade

शेख सराय, फेज-II, नई दिल्ली-110017, SHEIKH SARAI, PHASE-II, NEW DELHI-110017

PHONE: 011-29253430, WEBSITE: [www.sbsec.org](http://www.sbsec.org), EMAIL: [principal@sbse.du.ac.in](mailto:principal@sbse.du.ac.in)



5th December, 2025

## NOTICE

All students of **I, III, V, and VII semesters** who will be appearing for the ensuing examinations scheduled in December 2025 are hereby informed that they are required to get their admit cards duly stamped by the College Office as per the schedule given below, **failing which they will not be allowed to appear for the examinations.**

Date	Timing	Semester	Course
06.12.2025 & 08.12.2025	2:00 p.m. to 7:00 p.m.	I, III & V	All Courses
09.12.2025	2:00 p.m. to 7:00 p.m.	VII	All Courses

Students are required to download and take a printout of their admit card from the SLC Portal. Thereafter:

1. The admit card must first be stamped by the Accounts Department after verification of annual admission fees.
2. Subsequently, the admit card will be verified and stamped by the Administration Staff deputed at the College Reception.

**Students must bring the following documents for admit card verification:**

1. A copy of the admit card (*For graded detention, two copies are required*)
2. Annual fee receipt of the current year
3. College Identity Card
4. Screenshot of Attendance Percentage from the ERP Portal
5. Duly filled undertaking (if applicable) as per the detention notice dated 04.12.2025

### NOTE:

- Students are advised to carefully check their paper names and paper codes before reporting for the admit card verification process.
- For graded detention: Students may choose the paper(s) in which they wish to be detained (excluding practical papers)
- Students who have **attendance below 10%** and have been **detained in all papers** are **not required** to report for admit card verification.

(Prof. Arun Kumar Attree)

Principal शहीद भगत सिंह सांध्य महाविद्यालय  
Shaheed Bhagat Singh Evening College  
दिल्ली विश्वविद्यालय/University of Delhi

Copy to: शेख सराय, फेज-II, नई दिल्ली-110017  
Sheikh Sarai, Phase-II, New Delhi-110017

1. College website
2. ERP
3. All Teacher-in-Charges